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## FAQ

### Consolidator Fellowship Global South

#### What is the duration of the scholarship?

The fellowship lasts for 12 months. It always begins on 1 October and ends on 30 September of the following year.

#### When are applications due?

The application deadline is 30 April of the previous year.

#### How do I apply?

Please send your application by email to the Managing Director of the Historisches Kolleg, Dr Karl-Ulrich Gelberg ([Karl-Ulrich.Gelberg@historischeskolleg.de](mailto:Karl-Ulrich.Gelberg@historischeskolleg.de)). The application should include the following documents:

- a curriculum vitae,
- a list of publications,
- a 10- to 15-page work plan with detailed information on the project and its current status
- a half-page summary of the book project.

#### What is expected of me as a fellow?

Your main duties as a fellow at the Historisches Kolleg include

- concentrated work on a book project in the Kaulbach Villa,
- continuous presence in Munich (compulsory residence) and
- a public lecture on your research project to be given at the Historisches Kolleg.

Other activities of the fellows (networking etc.) are voluntary and, unlike the book project, are not the core objective of the fellowship.



### **When will I be informed about the decision of the Board of Curators?**

The Board of Curators selects fellows in two meetings, one in early July and one in mid-October. If you are not shortlisted, you will be informed of this by mid-July. Final acceptance and rejection letters for the coming academic year will be sent out after the final decision in mid-October 2024.

### **Travel Arrangements?**

The Historisches Kolleg will cover the cost of an economy class ticket for the incoming and return flight **on the shortest route**. If you are unable to front your travel costs, the Kolleg can book the flight for you. On arrival, we will pick you up at the airport and accompany you to the Kolleg.

### **What living and working conditions will I find in Munich?**

The Consolidator Fellow can live and work in the Kaulbach Villa during their fellowship year. There is an apartment available in the villa for one person. The apartment has a workstation with IT equipment. The staff will provide technical support, give an introduction to the academic environment and the libraries available in Munich and assist in procuring research literature. There is also a washing machine available in the cellar. Fellows are responsible for their own catering.

Fellows will also have many opportunities to participate in the rich academic life in Munich, including meetings, lectures, and events organised by cooperation partners and other scientific institutions. In addition, the fellows working at the Kolleg usually network intensively during their year here.

Finally, the Historisches Kolleg may also be able to support you in travelling to archives within Europe during your fellowship.

### **Family and guests**

The flat at the Historische Kolleg is only for the fellow. The staff can assist you in finding suitable accommodation for visiting family, friends and guests.

### **Entry into the Federal Republic of Germany, registration of residence and residence permit in Munich:**

As a non-EU citizen, you will need a **visa** before entering Germany. Applications are usually handled by the German embassy or a German consulate in your home country.



After entering Germany, you must first register your **place of residence** at the registration office (Bürgerbüro) in Munich using a certificate of residence, which we will issue for you. You must then submit an online application for the **residence permit**. Staff of the Historisches Kolleg will be happy to assist you with these steps.

### **Health insurance**

You must be insured with a health insurance company that offers adequate coverage in Germany during your entire stay in Germany. An overview of the requirements and the German healthcare system is provided by the DAAD and can be found [here](#).

Proof of accommodation in Munich and health insurance coverage are necessary to be able to apply for a residence permit in Munich (at the Kreisverwaltungsreferat [KVR]).

We can provide support in choosing and applying to a suitable health insurance company.

### **Scholarship allowance and tax exemption**

The Historisches Kolleg awards scholarships that enable the fellows to cover their living expenses in Munich. The scholarships are tax-free. However, the fellows must pay for their own health insurance in Germany in full.

### **Opening an account in Germany:**

In order to make it easier to transfer the monthly scholarship payment to you, it would be ideal if you had an account in the Federal Republic of Germany. The Historisches Kolleg will provide support in opening an account on arrival.

### **Intensive German courses**

There are numerous language schools and opportunities to learn German in Munich. The Ludwig-Maximilians-University of Munich is located in the immediate vicinity of the Historisches Kolleg and offers German courses for non-students. You can find more information [here](#).

First issued 22.2.2024